

WEST PALM BEACH FIRE RESCUE DEPARTMENT



PLEASE NOTE

Prior to submitting your application online, please read all attached documents.

FIREFIGHTER

The West Palm Beach Fire Rescue Department is an Equal Opportunity Employer.
Veterans' Preference to be requested at the time application is submitted.

Applicants with a disability who require an accommodation within the application/interview process should direct a request in advance to the Department of Human Resources.

The following is a list of items that are required to be uploaded and submitted along with an online City of West Palm Beach employment application. Copies of certifications and licenses must be valid at application closing date. Correct and timely completion of the application is a required step in the application process. Any applications not containing all information at the time of closing will be viewed as an incomplete application and will not be considered for employment.

City of West Palm Beach online employment application

City of West Palm Beach Firefighter Application Part 2

Tobacco Affidavit (**Notarized**)

Firefighter as approved by the Florida Bureau of Fire Standards

CPR Healthcare Provider Card

State of Florida Paramedic or graduated from paramedic school by December 31, 2016 and have obtained State of Florida Paramedic license by time of hire (March 2016).

CPAT (IAFF/IAFC National Standard) or Broward County Wide Ability test within six (6) months of application closing date

ACLS Card

Emergency Vehicles Operator Course (EVOC)

High School Diploma or GED

Valid State of Florida Driver's License. Valid driver's license from any state (equivalent to a State of Florida Class E) may be utilized upon application; with the ability to obtain the State of Florida driver's license on hire date.

If applicable, attach documentation of eligibility for Veteran's preference (Form DD-214)

◆ Only attach requested documents. Additional licenses, certifications, education and resumes will be requested later on in the hiring process.

PLEASE NOTE

For your current status or for more detailed information on the status of your application check your iRecruitment Account.

APPLICATION PROCESS

Failure to complete **any** of the required steps below will disqualify your application. The selection process also consists of an evaluation of training, education, and a review of records.

Employment Application - Online.

Supplemental Application - **Complete and attach to on-line application.** Attention MAC Users: A Mac file or Mac-formatted disk cannot be read on a personal computer. As a result, please refrain from using the MAC application "Previewer" function when saving your supplemental application. In order for your application to be reviewed by our department, it must be saved in an appropriate format, such as Microsoft Word for Windows document (*.doc) or converted to a Microsoft Word for PDF file. Supplemental applications submitted in any other format are not visible for application screening purposes and unfortunately, will not be permitted.

Screening of Application - Ensures each candidate meets minimum Posting requirements and standards.

Written Examination – Based on the Essentials of Firefighting 6th Edition and Paramedic Care: Principles & Practice, Volume 1, (4th Edition).

December 20, 2016 Time @ 2:00 p.m.
Mary V. McDonald-Wilson Center at Gaines Park
1505 N. Australian Ave.
West Palm Beach FL 33401

Practical Scenario

January 4, 2017 - You will be notified of your time and location.

Structured Oral Interview – You will be notified of your interview date and time.

Conditional Offer of Employment

Physical Agility Examination

Background Investigation

Psychological Evaluation

Post Offer Physical, Drug & Alcohol Screening

Final Offer of Employment

Firefighter Orientation

FLORIDA STATUTES
Fire Prevention and Control
Chapter 633

633.34 Firefighters: Qualifications for Employment.

Any person applying for employment as a firefighter must:

1. Be a high school graduate or the equivalent, as the term may be determined by the division, and at least 18 years of age.
2. Neither have been convicted of a felony nor of a misdemeanor directly related to the position of employment sought, nor have pled nolo contendere to any charge of a felony. If an applicant has been convicted of a felony, such applicant must be in compliance with s.112.011(2)(b). If an applicant has been convicted of a misdemeanor directly related to the position of employment sought, such applicant shall be excluded from employment for a period of 4 years after expiration of sentence. If the sentence is suspended or adjudication is withheld in a felony charge or in a misdemeanor directly related to the position or employment sought and a period of probation is imposed, the applicant must have been released from probation.
3. Submit a fingerprint card to the division with a current processing fee. The fingerprint card will be forwarded to the Department of Law Enforcement and/or the Federal Bureau of Investigation.
4. Have a good moral character as determined by investigation under procedure established by the division.
5. Be in good physical condition as determined by a medical examination given by a physician or surgeon licensed to practice in the state pursuant to chapter 458, or an osteopathic physician or surgeon licensed to practice in the state pursuant to chapter 459. Such examination may include, but need not be limited to, provisions of the National Fire Protection Association Standard 1582. A medical examination evidencing good physical condition shall be submitted to the division, on a form as provided by rule, before an individual is eligible for admission into a firefighter training program as defined in s.633.35.
6. Be a nonuser of tobacco products for at least 1 year immediately preceding application, as evidenced by the sworn affidavit of the applicant.