



DEVELOPMENT SERVICES DEPARTMENT
401 Clematis Street
West Palm Beach, FL 33401
Telephone: 561-805-6700
Fax: 561-805-6676

CHANGE OF CONTRACTOR FORM

<u>FOR OFFICE USE ONLY</u>
Processed by: _____
Fee: _____
Date: _____

Application / Permit Number: _____
Address of Project: _____
Name of Contractor Being Released: _____

NEW CONTRACTOR - COMPLETE THIS SECTION:

Name of New Contractor Assuming Responsibility: _____
Address of Assuming Party: _____
Qualifier's Name: _____ License Number: _____
Signature of Qualifier: _____ Date: _____

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____,
20____, by _____
(Name of person acknowledging)

Personally known _____ OR Produced Identification _____ Type of Identification _____

Signature of Notary Public (Print, type, or stamp Commissioned Name of Notary Public)

OWNER - COMPLETE THIS SECTION:

At the time the previous contractor is removed from the permit, I, the Owner, shall assume total responsibility for the work completed to that date and hold the City harmless and without liability. **I understand that a Change of Contractor fee will apply for this change if the permit has already been issued, and that any sub-permits which may exist at this time must be re-applied for in order to continue.**

Owner's signature: _____ Date: _____

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____,
20____, by _____
(Name of person acknowledging)

Personally known _____ OR Produced Identification _____ Type of Identification _____

Signature of Notary Public (Print, type, or stamp Commissioned Name of Notary Public)