



WEST PALM BEACH

Purchasing Department

**Addendum 1
ITB 17-18-118
January 19, 2018**

Electric Motor and Pump Repair

Each recipient of this Addendum acknowledges all of the provisions set forth in the Invitation to Bid (ITB) and agrees to be bound by the terms thereof.

This addendum shall modify, clarify, change or add information and become part of the above referenced ITB.

This Addendum shall provide the following information:

- ITB Revisions

The following documents are included with this addendum:

- Addendum 1 ITB 17-18-118
- Revised Contractor's Experience and Knowledge – Form (A1)

Revisions

Revision 1: Item #19 – “Be available to respond to the City’s facilities for emergencies with four (4) hours of notification” has been removed from Form (A1) – Contractor’s Experience and Knowledge. A revised Form (A1) has been included in this addendum.

Revision 2: Section 1 – Scope of Work 2nd Paragraph: Please delete “Contractor shall hold a Proven Efficiency Verification (PEV) certification.”

Revision 3: Please add the following language to Section 1 – Scope of Work, Special Conditions:

5. Direct Orders. Work related to the repair of electric motors and pumps and other emergency-type work or work which, in the City's determination, requires immediate Services, may be ordered by City under the Contract, as needed, without the issuance of a Work Order. All such work shall be performed and invoiced pursuant to the terms of the Contract. Upon completion of each work task, the Contractor will submit an individual invoice of said task indicating the date work was performed, the description of the work, the person performing the work, the hourly rates charged, equipment provided, rate charged for equipment, materials or supplies, in accordance with the Contract.

All of the other information remains the same.

Proposers must acknowledge receipt of this Addendum 1 in the space provided below. This Addendum forms an integral part of the ITB documents and therefore must be executed. Failure to return this addendum with your bid submittal may be cause for disqualification.

Issued By: City of West Palm Beach
Procurement Division
January 19, 2018

Signed By: 
Nathaniel P. Rubel
Procurement Supervisor

PROPOSER: _____

Signed By: _____

Print Name: _____

Title: _____

Date: _____

End of Addendum 1

ITB 17-18-118
Contractor's Experience and Knowledge

Contractor Name: _____

Contractors Experience and Knowledge:

Bidders shall circle their response to the questions below and submit with their bid. Bidders shall attach documentation requested and are encouraged to attach additional information if applicable. If answering "No" to any of the questions below, please provide justification for consideration.

1. Documented Quality control procedures Yes or No (Circle Your Answer)
2. Must have an active annual calibration program for all equipment, meters, hand held tools and any other testing devices used in repairs. This program will be administered by a third party and all calibrations to be traceable to NIST standards. Yes or No
3. Have a minimum six (6) foot VPI System capable of holding a vacuum of one (1) Torre for a minimum of five (5) hours and the capability of pressurizing the vessel to 95 pounds per square inch (psi) for a period of eight (8) hours minimum. VPI system to use epoxy resin Class "F" or higher Insulation (Polyester varnish not acceptable)_only for medium and low voltage repairs. Yes or No
4. Have a minimum 5 foot "Dip Tank" with epoxy resin Class "F" OR HIGHER Insulation (Polyester varnish not acceptable). Yes or No
5. Have Dynamic Balancing Machine for balancing rotors, fans, impellers, etc. Balancing machine must be capable of generating a balance report that shows unbalance before and balance after correction, in both planes. Generated report to indicate corrective weight with (in-pounds) units. Yes or No
6. Have calibrated vibration equipment for in shop and Field Service vibration analysis. Yes or No
7. Have balancing equipment and field service technician for use in Field Service. Yes or No
8. Have a trained certified employee with a minimum vibration certification level 1 (copy of certification must be attached). Yes or No
9. Have an in house motor test bed used to bolted down motors for testing, must be able to provide test bed mass. Yes or No
10. Have the capabilities of running all motors at full rated voltage for extended period of time. Yes or No
11. Have voltage capability 0 to 7200 Volts. Yes or No
12. Have Core Loss Tester with computer generated reports. Yes or No
13. Have Motor Surge Tester and High Pot with computer generated reports. Yes or No
14. Have temperature controlled water paralysis burn out oven with chart recorded to record temperature. Yes or No
15. Have crane (lifting) capacity to lift any of our equipment. Yes or No

16. Have Laser Alignment equipment and technician for Field Service. Yes or No
17. Have full in house machine shop. Yes or No
18. Be available 24/7/365 for emergencies and field service. Yes or No
19. Must be authorized by Underwriters Laboratories (UL) to repair "explosion proof motors" maintaining their UL Certification. Yes or No