

IMPORTANT PHONE NUMBERS

PALM BEACH COUNTY IMPACT FEES

2300 N. Jog Rd # 2W01-2W14
West Palm Beach FL 33411
561-233-5025

PALM BEACH COUNTY CONTRACTOR'S CERTIFICATION

2300 N. Jog Rd # 2W01-2W14
West Palm Beach FL 33411
561-233-5525/5530

**PALM BEACH COUNTY
ADMINISTRATION OFFICE**
2300 N. Jog Rd # 2W01-2W14
West Palm Beach FL 33411
561-233-5100

**PROPERTY APPRAISER'S
OFFICE**
PROPERTY CONTROL NUMBER
301 N. Olive Ave
West Palm Beach FL 33401
561-355-2881
www.pbcgov.com/papa

WORKER'S COMPENSATION
3111 S Dixie Hwy., # 123
West Palm Beach FL 33405
561-837-5716
Fax **561-837-5416**

**PALM BEACH COUNTY
RECORDING DEPARTMENT**
205 N DIXIE HWY 4TH FLOOR
WEST PALM BEACH FL 33401
561-355-2991

**PLANNING, ZONING,
LANDSCAPING &
HISTORIC PRESERVATION**
2ND Floor City Hall
561-822-1461

**FIRE DEPARTMENT
INSPECTIONS**
561-804-4724

ENGINEERING
4th Floor City Hall
561-494-1040

RIGHT-OF-WAY PERMITS
561-494-1128
GREASE TRAPS
561-822-2065

**POLICE DEPARTMENT
BURGLAR ALARMS**
600 Banyan Blvd
West Palm Beach FL 33401
561-822-1942

CODE ENFORCEMENT
1st Floor City Hall
401 Clematis St
West Palm Beach FL 33401
561-822-1465



**CITY OF WEST PALM BEACH
DEVELOPMENT SERVICES DEPARTMENT
BUILDING DIVISION
401 CLEMATIS ST
WEST PALM BEACH, FL 33401**

Email: ds@wpb.org
(Questions, Contractor Registration, updates, NOC)

Email: expiredpermits@wpb.org
(Expired and open permit request and questions)

Email: businessstax@wpb.org
(Business tax and rental tax submissions and questions)

Email: permitlibrarian@wpb.org
(Digital permits with plan review)

**BUILDING DIVISION MAIN PHONE NUMBER
(561) 805-6700**

USE OUR EPL SYSTEM – www.wpb.org/epl

**APPLY FOR PERMITS
CHECK THE STATUS OF YOUR PERMIT
SUBMIT AND RESUBMIT DIGITALLY FOR PLAN REVIEW
READ PLAN REVIEWER COMMENTS
DOWNLOAD YOUR PERMIT CARD AND PLANS
SCHEDULE/CANCEL INSPECTIONS
FIND OUT WHO YOUR INSPECTOR IS
PAY AN INVOICE
AND MORE**

**BUSINESS TAX IS STILL BASED IN OUR eGOV PORTAL
<https://onestopshop.wpbgov.com/egovplus/>
Rev. 08/02/2024**

BUILDING DIVISION PHONE NUMBERS

Please use the prefix (561) 805 plus the 4-digit number listed:

FRONT COUNTER – TURNAROUND/SUB-PERMITS AND BUSINESS TAX

805-6700 – ds@wpb.org – businesstax@wpb.org

JON MARCHANT (Permit & Tax Supervisor)	6737
Susan Palmer (Permit & Tax Specialist II)	6685
Selma Holder (Permit & Tax Specialist II)	6686
Beverlee Bennett (Permit & Tax Specialist II)	6683
Tequesta Gordon (Permit & Tax Specialist)	6663
Julienne Ortiz (Permit & Tax Specialist)	6693
Tiffany Leung (Permit & Tax Specialist)	6653
Marcia Davis (Permit & Tax Specialist)	6688
Tramaine Shelton (Permit & Tax Specialist)	6689

PERMIT LIBRARIANS/PLAN REVIEW COORDINATORS

permitlibrarian@wpb.org

Laura Marchant (Plans Review Librarian)	6658
Ana Maria Oliver (Plans Review Librarian)	6655
Andrew McGregor (Plans Review Librarian)	6749

PLAN REVIEW

SAMANTHA HILL (Chief Plans Examiner)	6724
Julio Gomez (Commercial Combination Plans Examiner)	6712
Robert McDougal (Commercial Combination Plans Examiner)	6714
Chris Throop (Building Plans Examiner)	6726
Roger McPherson (Building Plans Examiner)	6716
Denis Lopez-Alba (Building Plans Examiner)	6651
David Antoine (Building Plans Examiner)	6740
Ignacio Gneco (Building Plans Examiner)	6738
Chris Cole (Mechanical Plans Examiner)	6719
Jake Leahy (Electrical Plans Examiner)	6713
Mike Peterson (Electrical Plans Examiner)	6746
Caroline Puell (Addressing Coordinator)	6659
Mike Orio (GIS/Flood Reviewer)	494-1080
Plans Examiner on Call (Rotates)	6727
Zoning Planner on Call (Permits & Business Tax) (Rotates)	822-1461

BUILDING INSPECTORS

RICHARD BRUNELLE (Chief Building Inspector)	6670
Richard McCoy	6671
Joe Valdes	6674
Laurie Hagens	6680
Sol Yamush	6667
Kevin Pennington	6722
Raymond Stevenson	494-1090
Tom Moore – Construction Inspection Coordinator	6669
Peter Valenti – Construction Inspection Coordinator	6673

ELECTRICAL INSPECTORS

PHIL PETTY (Chief Electrical Inspector)	6742
Dan Kempa	6741
Jay (Jonathan) Cooley	6743
Royce Laverty	6744

MECHANICAL INSPECTORS

CHRIS MONTELLO (Chief Mechanical Inspector)	6732
Alberto Fernandez	6735

PLUMBING INSPECTORS

RYAN BROWN (Chief Plumbing Inspector)	6692
Gary Salfelder	6694
Butch Szukics	6695

ADMINISTRATION

Craig McPherson (Customer Service Assoc./Records Requests)	6684
Kathleen Perre (Administrative Assistant)	6682
Sharon Prince-Ellis (Administrative Assistant)	6681
Charmaine Williams (Administrative Assistant)	6739
Lucy Flanigan (Senior Accounting Clerk)	6668

BUILDING OFFICIALS

RICK GREENE (Director)	822-1455
Vacant (Assistant Director)	
ROBERT BROWN (Chief Building Official)	6652
Richard Gathright (Assistant Building Official)	6679
Jim Baker (Assistant Building Official)	6710
Vacant (Assistant Building Official)	

CITY WPB BUILDING INSPECTION CODES

EPL IVR SYSTEM: Our inspection codes have changed. Most have the same three-digit base code as always, but **COMMERCIAL** property permits now have a prefix of **1** while **RESIDENTIAL** property permits have a prefix of **2**.

CODE COMMERCIAL BUILDING

1101	Building Pre-Inspection
1103	Drywall/Fastening
1104	Final/CO
1105	Footing
1106	Framing
1107	Insulation
1108	Lath/Metal
1109	Pool Deck
1110	Pool Steel
1111	Roof Framing
1112	Roof Metal/Tin Tag
1113	Sidewalk & Driveway
1114	Slab
1115	Stem Wall
1116	Tie-Down/Trailers
1117	Wall Sheathing
1118	Roof Sheathing
1119	Buck/Flashing
1120	Beam Column
1121	Roofing In-Progress
1124	Framing Anchors/Straps
1125	Fire Stopping
121	Onsite Consultation
1128	Monolithic Slab
1143	Miscellaneous Inspection
149	TCO Inspection

CODE COM. ELECTRICAL

1201	Generator Test
1202	Slab/Underground

1203	Final
1204	Rough – Above Ceiling
1205	Rough – In Wall
1206	Service Change
1207	Temporary Power
1208	Elec. Pre-Inspection
1209	Permanent Power
1210	Meter Check
1211	Early Power Release
1213	Pool Deck Bonding
1214	Pool Niche Bonding
1243	Miscellaneous Inspection
1216	Onsite Consultation
249	TCO Inspection

CODE COMMERCIAL GAS

1401	Gas Pre-Inspection
1402	Final
1403	Rough-In
1404	Rough Medical Gas
1405	Final Medical Gas
1406	LP Tank
1407	Pool Heater
1408	Underground Gas
1409	Gas Pressure Test
1443	Miscellaneous Inspection
411	Gas Onsite Consult
449	TCO Inspection

CODE COMMERCIAL

MECHANICAL/HVAC

1601	Mech. Pre-Inspection
1602	Final

For example, a Final Building inspection on a COM-BLDG permit would have been a “#104”, while now it is 1104 while the Final for a RES-BLDG permit is now 2104. The # sign is no longer used.

1603	Fire Sprinkler Pipe
1604	Rough
1605	Smoke Control/Stair Pressure
1606	Fuel Storage/Delivery
1607	Mech. Pressure Test
1610	Underground Tank
1611	Above-Ground Tank
1612	Fuel Line Pressure Test
1613	Fire Damper Framing
1614	Fire Damper Clearance
1615	Fire Damper
1616	Underground Exhaust
1617	Duct Wrap
1618	Hood Fire Suppression
1619	Sleeve Pressure Test
1643	Miscellaneous
618	Onsite Consultation
649	TCO Inspection

CODE COM. PLUMBING

1701	Sewer Service Lateral
1702	Water Service Lateral
1703	Final
1704	1 st Rough – Under Slab
1705	2 nd Rough – Top Out
1707	Pool Perimeter Piping
1708	Main Drain
1710	Plumb. Pre-Inspection
1711	Storm Drainage
1712	Final Storm Drainage
1743	Miscellaneous
749	TCO Inspection

CODE RESIDENTIAL BUILDING

2101	Building Pre-Inspection
2103	Drywall/Fastening
2104	Final/CO
2105	Footing
2106	Framing
2107	Insulation
2108	Lath/Metal
2109	Pool Deck
2110	Pool Steel
2111	Roof Framing
2112	Roof Metal/Tin Tag
2113	Sidewalk & Driveway
2114	Slab
2115	Stem Wall
2116	Tie-Down/Trailers
2117	Wall Sheathing
2118	Roof Sheathing
2119	Buck/Flashing
2120	Beam Column
2121	Roofing In-Progress
2124	Framing Anchors/Straps
2125	Fire Stopping
2128	Monolithic Slab
2143	Miscellaneous Inspection
199	TCO Inspection

CODE RES. ELECTRICAL

2201	Generator Test
2202	Slab/Underground
2203	Final
2204	Rough – Above Ceiling
2205	Rough – In Wall

2206 Service Change
 2207 Temporary Power
 2208 Elec. Pre-Inspection
 2209 Permanent Power
 2210 Meter Check
 2211 Early Power Release
 2213 Pool Deck Bonding
 2214 Pool Niche Bonding
 2243 Miscellaneous Inspection
 2216 Onsite Consultation
 299 TCO Inspection

2611 Above-Ground Fuel Tank
 2612 Fuel Line Pressure Test
 2613 Fire Damper Framing
 2614 Fire Damper Clearance
 2615 Fire Damper
 2616 Underground Exhaust
 2617 Duct Wrap
 2618 Hood Fire Suppression
 2643 Miscellaneous
 669 Onsite Consultation
 699 TCO Inspection

311 Fire Pressure Test

CODE LANDSCAPE/ZONING

501 Landscape Pre-Inspection
 502 Landscape Final
 503 Initial Inspection
 504 Vegetation Removal
 505 Tree Alteration Final
 507 Zoning Final
 511 TCO Inspection

BUILDING DIVISION
WEBPAGES

PERMITS (EPL portal)

www.wpb.org/epl

www.wpb.org/government/development-services

www.wpb.org/government/development-services/forms

www.wpb.org/government/development-services/permits

BUSINESS TAX (eGov portal)

www.wpb.org/government/development-services/business-tax
<https://onestopshop.wpbgov.com/egovplus/>

CODE RESIDENTIAL GAS

2401 Gas Pre-Inspection
 2402 Final
 2403 Rough-In
 2404 Rough Medical Gas
 2405 Final Medical Gas
 2406 LP Tank
 2407 Pool Heater
 2408 Underground Gas
 2409 Gas Pressure Test
 2443 Miscellaneous Inspection
 461 Gas Onsite Consult
 499 TCO Inspection

CODE RESIDENTIAL PLUMBING

2701 Sewer Service Lateral
 2702 Water Service Lateral
 2703 Final
 2704 1st Rough – Under Slab
 2705 2nd Rough – Top Out
 2707 Pool Perimeter Piping
 2708 Main Drain
 2710 Plumb. Pre-Inspection
 2711 Storm Drainage
 2743 Miscellaneous
 799 TCO Inspection

CODE ENGINEERING

801 Rough Inspection
 802 Final Inspection

CODE RESIDENTIAL MECHANICAL/HVAC

2601 Mech. Pre-Inspection
 2602 Final
 2603 Fire Sprinkler Pipe
 2604 Rough
 2605 Smoke Control/Stair Pressure
 2606 Fuel Storage/Delivery
 2607 Mech. Pressure Test
 2610 Underground Tank

CODE FIRE

301 Fire Alarm Test
 131 Fire Final
 303 Fire Main Underground
 304 Fire Pump Test
 308 Stat Check Temp Appr.
 309 Fire Pre-Inspection
 310 Sprinkler Head Inspection