

CURRENT SYSTEM:

HOW TO APPLY FOR A PERMIT:

Email permitlibrarian@wpb.org or ds@wpb.org a copy of the application.

HOW TO PAY AN INVOICE:

Pay online via our eGov portal or in person at City Hall.

HOW TO VIEW PLAN REVIEW STATUS:

Follow steps to view in our eGov portal.

HOW TO SUBMIT/RESUBMIT FOR PLAN REVIEW:

Log into our ProjectDox portal and upload documents. Plans required to be separate, PDF files. Task must be completed prior to moving forward.

HOW TO SCHEDULE AN INSPECTION:

Log into eGov and schedule online or call the main line to schedule via IVR or ask operator to schedule for you.

NEW SYSTEM:

HOW TO APPLY FOR A PERMIT:

Apply online using our Civic Access portal.

HOW TO PAY AN INVOICE:

Receive and view invoices in your Civic Access Portal. Pay online in Civic Access or in person at City Hall.

HOW TO VIEW PLAN REVIEW STATUS:

Easily view in your Civic Access portal.

HOW TO SUBMIT/RESUBMIT FOR PLAN REVIEW:

Upload documents to the Civic Access portal as multi-page PDF attachments.

HOW TO SCHEDULE AN INSPECTION:

Schedule, reschedule or cancel online in your Civic Access portal or use our new IVR system.