



WEST PALM BEACH

Engineering Services Department

Severe Weather Advisory Procedures (Only if applicable)

If a Severe Weather Advisory is concurrently issued for the City of West Palm Beach to all projects actively operating on City property or within the City's public right-of-way upon the issuance of a tropical cyclone "Watch / Warning" by the National Weather Service / National Hurricane Center. Contractors / permit holders will safeguard the work and property within and adjacent to the project work area as follows:

Tropical Storm Warning Issued

- Remove all obstructions from the public storm drainage system and make all necessary repairs to allow for the collection and discharge of storm-water runoff.
- Remove all obstructions from the public sanitary gravity and force main sewage system and complete all necessary repairs to allow for collection and conveyance of sanitary sewage.
- Remove all construction debris and backfill all open trenches to provide a temporary surface suitable for vehicular and pedestrian traffic. Steel plating will not be permitted.
- Tropical storm warning preparation tasks must be completed within 24-hours of issued warning.

Hurricane Watch Issued

- All right-of-way construction operations will be suspended immediately. Construction activity on City projects or within the public rights-of-way, not directly related to the safeguarding of public property or public rights-of-way, will not be permitted.
- All right-of-way construction permits will be suspended immediately.
- Delivery of material or equipment to City projects or projects within the public rights-of-way will be suspended immediately.
- Remove all obstructions from the public storm drainage system and make all necessary repairs to allow for the collection and discharge of storm-water runoff.
- Remove all obstructions from the public sanitary gravity and force main sewage system and complete all necessary repairs to allow for collection and conveyance of sanitary sewage.
- Backfill all open trenches and provide a temporary surface suitable for vehicular and pedestrian traffic.
- Steel plating will not be permitted.
- Schedule roll-off trash collection and remove roll-off container(s) from the public right-of-way.
- City personnel will evaluate site conditions and may identify construction equipment that contractors and permit holders must remove from the site upon issuance of a hurricane warning.
- Hurricane watch preparation tasks must be completed within 24-hours of issued watch.

Hurricane Warning Issued

- Remove all equipment and material from the public right-of-way. Equipment and material that cannot be removed must be condensed into a single area out of the public roadway. Equipment shall be provided safety marking, to the satisfaction of City personnel, to increase visibility in heavy rain or flooding situations.
- In accordance with traffic modification standards, remove all MOT and restore normal vehicular traffic operation. In cases where MOT may not be safely removed, the City Traffic Engineer must be notified immediately. Barricades and signage must be secured with direct burial or sand bagging. If deemed

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necessary by City personnel, the placement of concrete barriers may be required. The City Traffic Engineer may impose additional site securing requirements, as deemed necessary.

- Remove all construction debris, unused barricades, construction materials, permit boards, portable toilets, and similar material. Material may be stored in a secured building on site.
- Contractors may be advised to take additional measures, at the discretion of City personnel, which are deemed necessary to secure the public right-of-way and ensure public safety.
- Contractor / Permit holders are advised to record pre-storm video / photos with date/time subtitle.
- Hurricane warning preparation tasks must be completed within 12-hours of issued warning.
- Contractors / Permit holders are encouraged to take proactive measures in securing their work site and the public rights-of-way to ensure public safety and the protection of completed work. Contractors / Permit holders should monitor public storm advisories and individual storm progress.
- Upon issuance of a Hurricane Watch/Warning by the National Weather Service, you may contact the City of West Palm Beach Public Works Department for further information.
- Completion times for hurricane watch / warning preparation tasks will not consider regular work hours, weekends or holidays.
- Contractors / Permit holders are expected to commence preparations for a hurricane watch / warning immediately upon issuance, regardless of time or day. All preparations, as described wherein, shall be completed within the prescribed timeframe.

Post-Storm Event Procedures

- Review project site for post-storm damage including the operation of all utilities. Advise the Public Works Department immediately of damage.
- Contractors / Permit holders may not resume work or enter the public rights-of-way prior to notification by the Public Works Department. Approval to resume operations will be granted on a case-by-case review and will consider the condition of both the work and surrounding area.
- **DO NOT COMMENCE SUSPENDED CONSTRUCTION ACTIVITIES PRIOR TO RECEIVING DIRECTION FROM THE CITY OF WEST PALM BEACH**