

LIFEGUARD

SUMMARY:

Under close supervision, provides safe practices for aquatic programs including life guarding, first aid, observation, monitoring, and patrolling, water safety training and education, and adherence to and enforcement of all applicable rules to create and maintain a safe environment for all patrons of West Palm Beach swimming facilities. The incumbent in this position reports to the Pool Supervisor and may act as lead supervisor for part-time employees; and performs related duties as assigned.

ESSENTIAL FUNCTIONS: *(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.)*

DUTIES AND RESPONSIBILITIES: *(which are **not** in any hierarchical order)*

1. Observe all patrons in and around the pool area and respond to any emergency or assistance requests that may occur.
2. Enforce all water safety rules.
3. Provide first aid assistance when required, request police and fire assistance when appropriate, complete written reports, and inform supervision about all such incidences including those not requiring outside response.
4. Assist those patrons who may need assistance with use of pool facilities.
5. Provide on-site water safety training, education and swimming instructions, and provide drowning prevention training in schools and other civic organizations.
6. Provide backup assistance to other employees when requested and/or required.
7. Inspect facilities for cleanliness; complete general pool and area cleaning. Determines chlorine content and pH value of water, using water testing kit, and record readings. Test pool water to assure chemical balance is correct and record the test results in writing. Maintain and repair light pool equipment which does not require outside repair experts.
8. Provide public assistance by answering telephone calls and giving correct information about pool programs and respective dates and times.
9. Clean pools, dressing rooms, and parking lot.
10. Purchase supplies for parties, special programs, swim team, foster parents, and CAMPS.
11. Receive patron fees and provide written receipts.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge and understanding of West Palm Beach community recreation and social conditions to assist in establishing and implementing swimming programming needs.
- Knowledge and experience with lifesaving methods and procedures, including first aid and standard resuscitation measures.
- Knowledge and experience with First Aid and CPR applications.
- Skill in firmly but tactfully, enforcing rules and regulations and to work safely on behalf of self and others.
- Skill in comprehending and effectively interpreting and communicating written materials, including departmental policies, to employees and the public.
- Ability to establish and maintain cooperative working relationships with departmental employees and the public.
- Ability to work flexible hours including evenings and weekends.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: This position requires the use of City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, and have an acceptable driving record. Incumbent will work in outdoor conditions and must be physically capable of performing life rescue activities.

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MINIMUM QUALIFICATIONS: High School diploma or GED, or any equivalent combination of training and experience. Ability to complete Water Safety Instructor course and the American Red Cross Lifeguarding certification are required.