

**Invitation to Bid 17-18-115  
Lift Station No. 73 and 88 Rehabilitation  
Project No. 14973259 (LS 73) and  
Project No. 21967029 (LS 88)**

**PRE-BID CONFERENCE**

**AGENDA**

DATE: Tuesday, March 20, 2018                      TIME: 10:00 AM – 11:00 AM  
PLACE: 2100 Palm Beach Lakes Boulevard  
West Palm Beach, Florida 33409

1. Sign-In
2. Introductions
3. Bid Opening – Tuesday, April 10, 2018, 3:00pm
  - o Questions Cutoff – March 31, 2018
4. All questions must be directed in writing by US Mail, fax or e-mail to:

Patricia Armstrong, Senior Purchasing Agent  
City of West Palm Beach Procurement Division  
401 Clematis Street, 3rd Floor  
West Palm Beach, FL 33401  
Fax: (561) 822-1564  
E-mail: [parmstrong@wpb.org](mailto:parmstrong@wpb.org)

**Reference ITB 17-18-115**

5. Small Business Program (Tel No. 561-822-2100)
  - o A directory of current certified small businesses is included with the bid documents
  - o Goal for Small Business Participation - 15%
  - o Small Business Bid Forms (Forms B12/SB01 & B13/SB03)
6. Bid Bond (5%)
7. Project Overview:
  - o Project Location & Limits
  - o Scope of work:
    - **Lift Station 73**
    - **Lift Station 88**

- Time of Completion
  - **Substantial Completion:**    **Two-Hundred Forty (240) calendar days**  
after NTP
  - **Final Completion:**                      Final completion for all work shall be accomplished  
within **forty-five (45) calendar days** from the  
scheduled substantial completion date.
- Liquidated Damages
  - One thousand two hundred dollars (\$1,200.00) per calendar day.
- Contractor's Experience (Section 3 **Forms A-1 thru A-9**)
- Coordination with The Salvation Army, CWPB O&M, and stakeholders/property owners impacted by the construction

## 8. Questions